

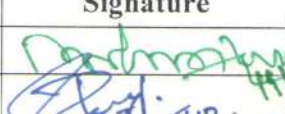
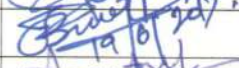

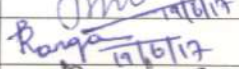
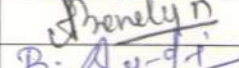
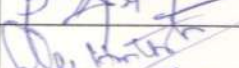
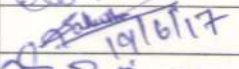
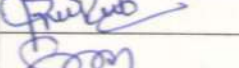
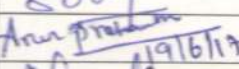
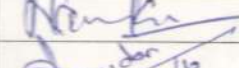
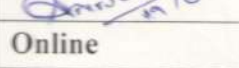
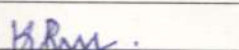




Minutes of Meeting – IQAC

Agenda:

Date 19/6/2017

1. In order to ensure the quality of learning progress the first IQAC meeting has been conducted on 19 June 2017. The minutes of meeting has been reported as follows.

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	
2.	Mr.Sasi Veerarajan	Chief Operating Officer	
3.	Mr.B.Magesh	Convener IQAC	
4.	Dr.A.Nageshwaran	Prof. / CSE	
5.	Dr.P.R Jasmine Jeni	Prof,HOD./ ECE	
6.	Dr.A.Ranganathan	Prof./Civil	
7.	Mrs.Abisha J Beneyln	AP / ECE	
8.	Ms.B.Sreedevi	AP / ECE	
9.	Mr.M.Hari Sathish kumar	AP / Civil	
10.	Mr.N.Sathish	AP / Mech	
11.	Mrs.S.L SreeDevi	AP / EEE	
12.	Mr.A.Saroja	Village administrative officer	
13.	Mr.K. Arun Prasath	Alumni Student / CSE	
14.	Mr. A.Naveen Kumar	Student / ECE	
15.	Mr.k.Aniruthan	Student / Civil	
16.	Dr. S.KrishanKumar	SRO,Ex-office Industrialists	Online
17.	Mr. Ravi	Estate Discipline officer	



(Approved by AICTE, Affiliated to Anna University)

Affiliation number : F.No. Southern / 1-7014117548/2020/EOA Permanent Id 1-5937291

1. In order to ensure the day to day learning activity of the students, it is decided to give weekly assignments for all the subjects.
2. After submission of assignments the student will have to take weekly test for all the subjects.
3. The test will be conducted from 8.30 to 9.45 am.
4. The performance of the students will be evaluated on the same day and the slow learners must take additional classes during the evening hours.
5. In order to ensure the clear governance on the above said progress it is mandatory to submit a proper Assignment plan and test plan which should be entered in our e-governance software – iguru.
6. The assignment Plan, Test Plan, Assigning the assignment and test, Assignment and test Marks have to be entered in e governance software i-guru. The slow learners list will be taken from i-guru and the attendance of the student must be entered in the software for a better monitoring.
7. The quality of content delivering and the quality assessment must be monitored by Head of the departments and Principal.




8. In order to facilitate and motivate the entrepreneurial interest of the students the committee decided to open an Entrepreneurship development cell in the institute.

Copy to:

1. Chairman / COO / Principal
2. All HOD's
3. Administrative officer
4. All faculties
5. Office Copy




COORDINATOR - IQAC


Dr.R. PALSON KENNEDY, M.E., Ph.D.,
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Mannivakkam, Chennai 600 048.

Minutes of Meeting – IQAC

Date 11th Dec 2017

Agenda:

The continuous assessment and analysis of IQAC found that the institution must focus more on research and accreditation process. Hence the second meeting of IQAC has been framed with the agenda of Research and Accreditation on 11th December 2017. The minutes of the meeting has been reported as follows.

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	
2.	Mr.Sasi Veerarajan	Chief Operating Officer	
3.	Mr.B.Magesh	Convener IQAC	
4.	Dr.A.Nageshwaran	Prof. / CSE	
5.	Dr.P.R Jasmine Jeni	Prof,HOD./ ECE	
6.	Dr.A.Ranganathan	Prof./Civil	
7.	Mrs.Abisha J Beneyln	AP / ECE	
8.	Ms.B.Sreedevi	AP / ECE	
9.	Mr.M.Hari Sathish kumar	AP / Civil	
10.	Mr.N.Sathish	AP / Mech	
11.	Mrs.S.L. SreeDevi	AP / EEE	
12.	Mr.A.Saroja	Village administrative officer	
13.	Mr. K.Arun Prasath	Alumni Student / CSE	
14.	Mr.A.Naveen Kumar	Student / ECE	
15.	Mr.k.Aniruthan	Student / Civil	
16.	Dr. S.KrishanKumar	SRO,Ex-office Industrialists	In Absentia
17.	Mr. Ravi	Estate Discipline officer	



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1. Faculty must insist the students about research from the beginning of Academic Course. It has been decided to create various Clubs towards research enrichment from the first year of study.
2. Through the clubs the institute decided to conduct paper presentation, ideathons and Project contests.
3. The faculty member of a department must publish one international publication per semester through international conferences. Partial financial support will be given by the management of institute.
4. Every department must organize one international conference and one student symposium for every academic year.
5. The management expects a department to receive funding projects from state and central government.
6. Every department must publish 2 news letters per semester as a record of events and students participations.
7. In order to make use of online learning platform the institute has enrolled as a local Chapter in NPTEL. The students and faculty members must make use of the opportunity to learn from the internationally recognized professors.



8. The institute will focus on accreditation progress from NAAC and NBA. Mr.B.Magesh, HOD/Civil Engineering will act as a NAAC coordinator and Dr.P.R.Jasmine Jeni HOD/ECE will act as a coordinator for NBA. It has been decided to Apply for Accreditation in academic year 2019 - 2020

Copy to:

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2. All HOD's
3. Administrative officer
4. All faculties
5. Office Copy



B. Magesh
11/12/17.
COORDINATOR - IQAC

Dr. R. Palson Kennedy
11/12/17
Dr.R. PALSON KENNEDY, M.E., Ph.D.,
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Mannivakkam, Chennai-600 045.

Minutes of Meeting – IQAC

Agenda: Student mentoring, Academic Audit and Entrepreneurship Development Cell
Date 5th June 2018.

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	
2.	Mr.Sasi Veerarajan	Chief Operating Officer	
3.	Mr.B.Magesh	Convener IQAC	
4.	Dr.A.Nageshwaran	Prof. / CSE	
5.	Dr.P.R Jasmine Jeni	Prof,HOD./ ECE	
6.	Dr.A.Ranganathan	Prof./Civil	
7.	Dr.R.Rajesh Guna	Associate Prof.	
8.	Mrs.Abisha J Beneyln	AP / ECE	
9.	Ms.B.Sreedevi	AP / ECE	
10.	Mr.M.Hari Sathish kumar	AP / Civil	
11.	Mr.N.Sathish	AP / Mech	
12.	Mrs.S.L.SreeDevi	AP / EEE	
13.	Mr.A.Saroja	Village administrative officer	
14.	Mr.K.Arun Prasath	Alumni Student / CSE	
15.	Mr. A.Naveen Kumar	Student / ECE	
16.	Mr.k.Aniruthan	Student / Civil	
17.	Dr. S.KrishanKumar	SRO,Ex-office Industrialists	In absentia
18.	Mr. Ravi	Estate Discipline officer	



PERI Institute of Technology

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Affiliation number : F.No. Southern / 1-7014117548/2020/EOA Permanent Id 1-5937291

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PERI Institute of Technology

No 1, PERI Knowledge Park, Manivakkam Chennai - 48

1. The continuous assessment of IQAC, It has been found that the students of the institute must be under the proper guidance and mentoring to reach their goals and succeed in their field of study.
2. The Hierarchy Mentoring consist of Principal- Head of the department – Mentor – Students. The management participation must be availed wherever required.
3. A mentor will be allotted for every 15- 20 students. A mentor coordinator will be allotted for every 10 mentors. The function of the mentor coordinator is to facilitate the meeting of mentor and mentee.
4. One hour will be allotted as a mentor hour for the students in which the students will meet the mentor and the mentor discuss and analyze the student in the initial stage.
5. Further the mentor will look after the requirements of the students in terms of facility, Arrear management, Counseling re, educational and detail guidance.
6. The requirements of the students must be reported through the software and the closing report of the same should be updated in iguru by HOD.

7. The common counseling will be done once in a semester after the results of university. The counseling will be done through IQAC team for individual students by senior faculties of other departments.
8. The report of common counseling will be handled by the IQAC team and the actions will be done through the guidance of the Management.
9. In order to ensure the implementation of IQAC policies and actions the Team IQAC will conduct Academic Audit at the end of every semester and before the consequent meeting.
10. IQAC team will verify the documents related to the implementation all the policies made and will submit a detail report on the same to Principal.

Copy to:

1. Chairman / COO / Principal
2. All HOD's
3. Administrative officer
4. All faculties
5. Office Copy



Dr. R. Palson Kennedy
Dr.R. PALSON KENNEDY, M.E., Ph.D.,
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Mannivakkam, Chennai-600 040.

[Signature]
5/6/18
COORDINATOR - IQAC

Minutes of Meeting - IQAC

Agenda:

07/11/2018

Agenda: Improvement of Extra and Co Curricular activities & General

Date 7th Nov 2018.

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	
2.	Mr.Sasi Veerarajan	Chief Operating Officer	
3.	Mr.B.Magesh	Coordinator/ IQAC	
4.	Dr.A.Nageshwaran	Prof. / CSE	
5.	Dr.P.R Jasmine Jeni	Prof, HOD./ ECE	
6.	Dr.A.Ranganathan	Prof./Civil	
7.	Dr.R.Rajesh Guna	Associate Prof.	
8.	Dr.K.C Jayashankar	Prof.HOD / EEE	
9.	Mrs.Abisha J Beneyln	AP / ECE	
10.	Ms.B.Sreedevi	AP / ECE	
11.	Mr.M.Hari Sathish kumar	AP / Civil	
12.	Mr.N.Sathish	AP / Mech	
13.	Mr.A.Saroja	Village administrative officer	
14.	Mr.k.Arun Prasath	Alumni Student / CSE	
15.	Mr.A.Naveen Kumar	Student / ECE	
16.	Mr.k.Aniruthan	Student / Civil	
17.	Dr. S.KrishanKumar	SRO, Ex-office Industrialists	
18.	Mr. Ravi	Estate Discipline officer	



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1. The institute has decided to improve the research and Co curricular activities.
2. It has been decided to create Drone centre for excellence and Robotics and IOT club for the effective engagement of students in the cutting edge technology.
3. Peri cultural centre will be inaugurated in order to improve the cultural activities of the institute.
4. The sports day has been planned to organize on July 31 and August 1.
5. In order to improve the teaching learning progress the IQAC has decided to conduct three days in house workshop on Innovative teaching learning Pedagogy for the faculty members.
6. As a part of continuous improvement in academics the hostel students study hours will be monitored by teaching faculties.
7. Further the mentor will look after the requirements of the students in terms of facility, Arrear management, Counseling re, educational and detail guidance.
8. In order improve the placement possibility of rural background students. A team of faculty members will train the final year rural background students during 8.30 - 9.30 of every day.


9. The centre for higher studies will be functioning in the institute to motivate and guide students towards Higher Studies.e
10. The institute has decided to make all kind of students money transaction through online and the progress will be followed by e - governance software iguru.

Copy to:

1. Chairman / COO / Principal
2. All HOD's
3. Administrative officer
4. All faculties
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COORDINATOR - IQAC


Dr.R. PALSON KENNEDY, M.E., Ph.D..
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Mannivakkam, Chennai-600 046.

Minutes of Meeting – IQAC

Agenda:

International Conference, First year Interaction and Physical Education Hour
Arrear management cell.

04/01/2019

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	
2.	Mr.Sasi Veerarajan	Chief Operating Officer	
3.	Mr.B.Magesh	Coordinator/ IQAC	
4.	Dr.ANageshwaran	Prof. / CSE	
5.	Dr.P.R Jasmine Jeni	Prof, HOD./ ECE	
6.	Dr.A.Ranganathan	Prof./Civil	
7.	Dr.R.Rajesh Guna	Associate Prof.	
8.	Dr.K.C Jayashankar	Prof.HOD / EEE	
9.	Mrs.Abisha J Beneyln	AP / ECE	
10.	Ms.B.Sreedevi	AP / ECE	
11.	Mr.M.Hari Sathish kumar	AP / Civil	
12.	Mr.N.Sathish	AP / Mech	
13.	Mr.A.Saroja	Village administrative officer	
14.	Mr.k.Arun Prasath	Alumni Student / CSE	
15.	Mr.A.Naveen Kumar	Student / ECE	
16.	Mr.k.Aniruthan	Student / Civil	
17.	Dr. S.KrishanKumar	SRO, Ex-office Industrialists	
18.	Mr. Ravi	Estate Discipline officer	In- absentia



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PERI Institute of Technology

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1. Third international Conference ICIRCC – 2019 is planned to organize during March 2019.
2. With reference to the outcome of general Counseling the following point (3,4and 5) has been added in first Year Academics.
3. In order to prepare the mindset of students towards Engineering and emphasize the moral values the interaction hour has been added in the time table. In which The Head of departments, Principal and External recourse persons will be addressing the student every week.
4. Towards encouraging Physical education one hour will be added in the time table of students every week.
5. To emphasize the importance of dress code towards personality the students will be following every Wednesday as a professional day in which students will follow professional dress code.
6. As per the recommendation of IQAC, The quality of content delivery has been asked to verify by HOD through Class room visit and Subject presentation.

7. The HOD must facilitate intra department presentation to avail the faculty members a knowledge sharing platform.

Copy to:

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2. All HOD's
3. Administrative officer
4. All faculties
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B. S. S.
1/1/19.
COORDINATOR - IQAC

Palson Kennedy
1/1/2019



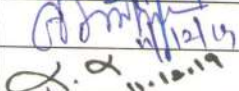
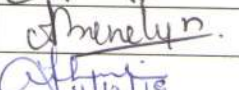
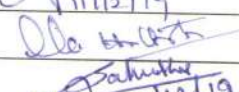
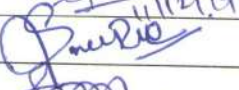
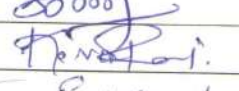
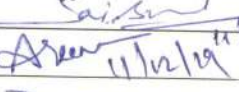
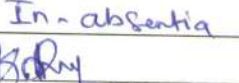






U.R. PALSON KENNEDY, M.E., Ph.D.,
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Mannivakkam, Chennai-600 045.

Minutes of Meeting – IQAC

Agenda: International Conference, NAAC and cultural.

Date 11th Dec 2019.

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	
2.	Mr.Sasi Veerraajan	Chief Operating Officer	
3.	Mr.B.Magesh	Convener IQAC	
4.	Dr,S.Anbu	Prof./CSE	
5.	Dr.R.Rajesh Guna	Associate Prof.	
6.	Mrs.Abisha Beneyln	AP / ECE	
7.	Ms.K.Varalakshmi	AP / CSE	
8.	Mr.M.Hari Sathish kumar	AP / Civil	
9.	Mr.N.Sathish	AP / Mech	
10.	Mrs.S.L SreeDevi	AP / EEE	
11.	Mr. A.Saroja	Village administrative officer	
12.	Mr. Kevin Raj Kumar	Alumni Student / ECE	
13.	Ms.Sai Sruthi	Student / ECE	
14.	Mr. S.Arun	Student / Mechanical	
15.	Dr. S.KrishanKumar	SRO,Ex-office Industrialists	In - absentia
16.	Mr. Ravi	Estate Discipline officer	



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PERI Institute of Technology

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1. It has been decided to organize the cultural event from 6th January to 9th January.
2. The fourth international conference ICIRCC-2020 will be conducted on February 7th and 8th.
3. Peri Drone centre for excellence will organize a national level Air show on 3rd February.
4. IQAC will submit NAAC SSR by Dec 2020, All the department coordinators must facilitate the necessary document.
5. Students will be facilitated certified courses through NPTEL and Course Era.
6. The third year students Aptitude and soft skill training will be started during march 2020.
7. Entrepreneurship development cell of PERIIT planned to invite entrepreneurs to share their experience under the title of inspiring individuals.

Copy to:

1. Chairman / COO / Principal
2. All HOD's
3. Administrative officer
4. All faculties


U.K. PALSON KENNEDY, M.E., Ph.D.
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Maniyakkam, Chennai-600 048.




COORDINATOR - IQAC

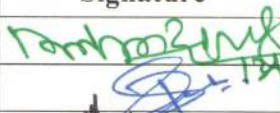
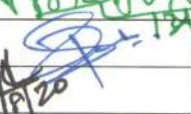
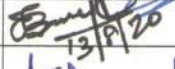
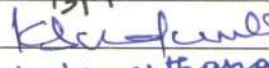
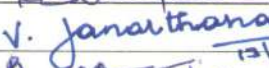
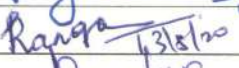
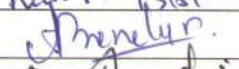
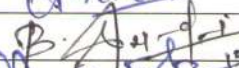
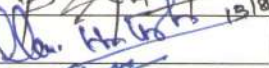

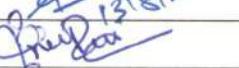



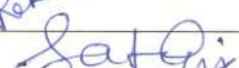
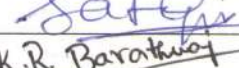
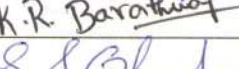

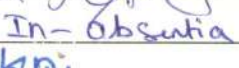
Minutes of Meeting – IQAC

Agenda:

13.08.2020

1. Online Classes and Preparing Student for Online Examination

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	
2.	Mr.Sasi Veerarajan	Chief Operating Officer	
3.	Mr.B.Magesh	Coordinator IQAC	
4.	Dr.K.Sundaramoorthy	Prof. / CSE	
5.	Mr.V.Janarthanan	Prof./ Mech	
6.	Dr.A.Ranganathan	Prof./Civil	
7.	Mrs.Abisha J Benelyn	AP / ECE	
8.	Mrs.B.Sreedevi	AP / ECE	
9.	Mr.M.Hari Sathish kumar	AP / Civil	
10.	Mr.N.Sathish	AP / Mech	
11.	Mrs.S.L.SreeDevi	AP / EEE	
12.	Mrs.A.Saroja	Village administrative officer	
13.	Mr. Arun Prasanth	Alumni Student / CSE	
14.	Ms. T.V.Rekha.	Student / CSE	
15.	Ms. S.Sathiya Priya	Student / Civil	
16.	Mr.K.R.Barathwaj	Student/ECE	
17.	Mr.S.J.Chandru	Student/EEE	
18.	Dr. S.Krishna Kumar	SRO, Ex-office Industrialists	 In- absentia
19.	Mr. K.Ravi	Estate Discipline Manger	



(Approved by AICTE, Affiliated to Anna University)

Affiliation number : F.No. Southern / 1-7014117548/2020/EOA Permanent Id 1-5937291

PERI Knowledge Park, Mannivakkam, Chennai - 600 048. Tamilnadu.

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PERI Institute of Technology

No 1. PERI Knowledge Park, Manivakkam Chennai – 48

1. On responding to the stakeholder's feedback, the IQAC of the institution decided to enforce its training methods and also have decided to look deep into skill development.
2. The training team has been renamed as department of Skill Development and Dr.Sundaramoorthy has been appointed as head, Department of Skill Development.
3. Under his guidance, the skill development committee has been reformed with the following faculty members
 1. Mr. Vasantha Raja Assistant Professor CSE
 2. Mr. Kannadasan Assistant Professor ECE
 3. Mr. Vignesh Assistant Professor MECH
 4. Mr. Senthil Ram Assistant Professor CIVIL
 5. Mrs. Abirami Assistant Professor EEE
 6. Mrs.Revathi & Mrs. Vidya Assistant Professor S&H
4. From the outcome of skill development meeting held on. It has been decided to reschedule the skill development program from the first year As follows

Skill Development Program (AY2020-2021)				
Sem	Skill	Skill Level	All Dept	
1	C	Foundation	Awareness Program -1	
			Personality Development	
			Positive Thinking	
			Self Learning	
2	C	Foundation	Awareness Program -2	
			Fluent English Communication (Overcome inhibition, shyness, fear and hesitation in speaking)	
Sem	Skill	Skill Level	EEE , MECH, Civil	CSE , ECE
3	T	Basic	Core Fundamental Concepts 1	Programming Language I(OOPs)

	C	Basic & Advance		
4	T	Basic	Core Fundamentals Concepts 2	DB / Web Tools
	C	Basic & Advance		
5	T	Advanced	Core (Dept Specific)	upcoming Technologies (Ex: Full Stack /DS/BD /AI & ML/IoT)
	A	Basic	Problem Solving - Time , Work etc (capsule program)	
6	T	Advanced	Core (Dept Specific)	upcoming Technologies (Ex: Full Stack /DS/BD /AI & ML/IoT)
	A	Advanced	Analysis & Problem solving (capsule program)	
7	T	Project	Explore the acquired skills through their projects	
8	T	Company Specific Training	Training will be given based company requirements	

5. Further on focusing the communication skill it has been planned to monitor student consistently.
6. To look after the consistency it has been planned to record 1 minute video of the student to verify the fluency and language skill of the student.
7. The same has been evaluated and categorized to segregate the student based on the requirement.
8. To ensure the consistency and outcome of the training the student must be followed to record video at the end of every semester.
9. The technical skill part will be taken care of by external and internal sources.
10. Two internship per student before entering final year became mandatory for placements.


11. The department (Skill development) must maintain a separate ranking system for every student based on the competence towards placement at the end of the year.

Copy to:

1. Chairman / COO / Principal
2. All HOD's
3. Administrative officer
4. All faculties
5. Office Copy


13/5/20
Convener - IQAC




18/5/20

Dr. R. PALSON KENNEDY, M.E., Ph.D.,
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Mannivakkam, Chennai-600 046.

Minutes of Meeting – IQAC

Agenda:

16.10.2020

1. Online Classes and Preparing Student for Training & Skill Development

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	<i>[Signature]</i> 16/10/20
2.	Mr.Sasi Veerarajan	Chief Operating Officer	<i>[Signature]</i>
3.	Mr.B.Magesh	Coordinator IQAC	<i>[Signature]</i> 16/10/20
4.	Dr.K.Sundaramoorthy	Prof. / CSE	<i>[Signature]</i> 16/10/20
5.	Mr.V.Janarthanan	Prof./ Mech	<i>[Signature]</i> 16/10/20
6.	Dr.A.Ranganathan	Prof./Civil	<i>[Signature]</i> 16/10/20
7.	Mrs.Abisha J Benelyn	AP / ECE	<i>[Signature]</i>
8.	Mrs.B.Sreedevi	AP / ECE	<i>[Signature]</i> 16/10/20
9.	Mr.M.Hari Sathish kumar	AP / Civil	<i>[Signature]</i>
10.	Mr.N.Sathish	AP / Mech	<i>[Signature]</i> 16/10/20
11.	Mrs.S.L.SreeDevi	AP / EEE	<i>[Signature]</i>
12.	Mrs.A.Saroja	Village administrative officer	<i>[Signature]</i>
13.	Mr. Arun Prasanth	Alumni Student / CSE	<i>[Signature]</i> 16/10/20
14.	Ms. T.V.Rekha.	Student / CSE	<i>[Signature]</i> 16/10/20
15.	Ms. S.Sathiya Priya	Student / Civil	<i>[Signature]</i>
16.	Mr.K.R.Barathwaj	Student/ECE	<i>[Signature]</i>
17.	Mr.S.J.Chandru	Student/EEE	<i>[Signature]</i>
18.	Mr.N.Ajay	Student/Mech	<i>[Signature]</i>
19.	Dr. S.Krishna Kumar	SRO, Ex-office Industrialists	ON LINE
20.	Mr. K.Ravi	Estate Discipline Manger	<i>[Signature]</i>



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No 1. PERI Knowledge Park, Manivakkam Chennai - 48

1. Due to the scenario on Covid-19 pandemic, it has been understood that the upcoming semester/year may be consider in online. Hence after analyzing the scenario, Internal quality assurance cell of the institution has conducted the meeting on August 13 th and made following decisions towards online.
2. The faculty members have been asked to take classes through 'Google meet' and Webex.
3. Every faculty members must appear in the online class minimum 15 minutes to face to face interaction.
4. The problematic subject must be taught through (written explanation) either on board or in sheet. The methods have been suggested.
5. The examinations will be organized with our own software tool with the following pattern.
6. To make more practice in MCQ every unit 50 practice questions have been given.
7. The automated evaluation will be done and the student must get 90% mark to pass the exam.
8. The question will be appear one by one basis after choosing the right answer only the next question appear.

9. The student will be allowed to write the examination n number of time until he/she pass the examination.
10. Every class in charges will have at least one time face to face interaction with the students.
11. All the class committee meeting will be conducted through online. Face to face management feedback will be taken twice in this semester.
12. The laboratories may be conducted live through 'Google meet' and with the help of virtual lab prescribed by Anna University.
13. Where ever possible faculties handling Non Circuit branches have to conduct the labs in college and send videos to the students along with sample readings taken for calculation.
14. For circuit branches, the students can install the software in their Laptops/PC in home & can practice the labs sessions as instructed by faculties.

Copy to:

1. Chairman / COO / Principal
2. All HOD's
3. Administrative officer
4. All faculties
5. Office Copy



Dr. R. Palson Kennedy
16/10/20
Dr.R. PALSON KENNEDY, M.E., Ph.D.,
PRINCIPAL
PERI INSTITUTE OF TECHNOLOGY
Mannivakkam, Chennai-600 046.

Dr. R. Palson Kennedy
16/10/20
Convener - IQAC

Minutes of Meeting – IQAC

Agenda:

1. Online Classes and Preparing Model Practical Examinations

Member Present:

S. No.	Name	Designation	Signature
1.	Dr.R.Palson Kennedy	Principal	<i>[Signature]</i> 4/12/20
2.	Mr.Sasi Veerarajan	Chief Operating Officer	<i>[Signature]</i>
3.	Mr.B.Magesh	Coordinator IQAC	<i>[Signature]</i> 4/12/20
4.	Dr.K.Sundaramoorthy	Prof. / CSE	<i>[Signature]</i> 4/12/20
5.	Mr.V.Janarthanan	Prof./ Mech	<i>[Signature]</i> 4/12/20
6.	Dr.A.Ranganathan	Prof./Civil	<i>[Signature]</i> 4/12/20
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19.	Dr. S.Krishna Kumar	SRO, Ex-office Industrialists	ON-LINE
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